



Reference: C.004-100-2025/1F

Fax Number: +27 (0) 33 392 8100

Date: 17 July 2026

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Email: procurementER8@sanral.co.za

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Dear Tenderers

CONTRACT NUMBER: C.004-100-2025/1F CONSULTING ENGINEERING SERVICES FOR THE UPGRADE OF OLD HOWICK ROAD (R103) FROM CEDARA INTERCHANGE (KM 0.00) TO ATHLONE CIRCLE (KM 11.00)

ADDENDUM 1

This Addendum is issued in terms of Clause C.3.2 of the Tender Data and must be read in conjunction with and shall be deemed to form part of the Tender Document.

Kindly acknowledge receipt of this Addendum by completing the ACKNOWLEDGEMENT OF ADDENDUM below.

Yours sincerely,

PROCUREMENT OFFICE KZNP

CONTRACT NUMBER: C.004-100-2025/1F CONSULTING ENGINEERING SERVICES FOR THE UPGRADE OF OLD HOWICK ROAD (R103) FROM CEDARA INTERCHANGE (KM 0.00) TO ATHLONE CIRCLE (KM 11.00)

THIS ADDENDUM NO. 1 CONTAINS THE FOLLOWING:

- **PART A: AMENDMENTS TO TENDER DOCUMENT**
- **PART B: AMENDMENTS TO PART T2 RETURNABLE SCHEDULES**
- **PART C: QUESTIONS & ANSWERS DURING THE TENDER PERIOD**

PART A: AMENDMENT TO TENDER DOCUMENTS

1. EXTENSION OF CLOSING DATE

1.1. AMENDMENTS TO PART T1 TENDERING NOTICE AND INVITATION TO TENDER PROCEDURES

In Volume 3, Book 1 of 3, the date for tender closure as indicated below:

- a) Amend **COVER PAGE THE CLOSING DATE READS, “Friday 24 July 2026 at 12:00.”**
The tender closing date is hereby extended to **“Friday 07 August 2026 at 12:00”**.
- b) **SBD1 Form:** Invitation to Bid and Terms and Conditions for Bidding Closing Date: **07 August 2026**.
- c) Amend **PART T1.1 TENDER NOTICE AND INVITATION TO TENDER** as follows:
The closing time for receipt of tenders is **“Friday 07 August 2026 at 12:00”**.
- d) Amend **PART 1.3 TENDER DATA** clause **C2.15** as follows:
The closing time for submission of tender offers is **“Friday 07 August 2026”**
- e) Amend **PART 1.3 TENDER DATA** clause **C.3.4.1 of T1.3** as follows:
The closing time for submission of tender offers via live streaming shall be: **12h00 on “Friday 07 August 2026”**.
- f) **AND ANYWHERE ELSE IN THE TENDER DOCUMENT WHERE REFERENCE IS MADE TO THE CLOSING DATE AND TIME.**

2. PART B: AMENDMENTS TO PART T2 RETURNABLE SCHEDULES

2.1. AMENDMENT TO LIST OF RETURNABLE SCHEDULES AS FOLLOWS:

- a) Replace the **SBD4 (BIDDER'S DISCLOSURE)** with the attached revised **SBD 4 Form**.
- b) The revised list of Returnable Schedules is attached.
- c) Replace **Form A17**.

PART C: QUESTIONS & ANSWERS DURING THE TENDER PERIOD

Only questions submitted in writing will be formally answered and become part of the Tender Documents. The questions received in writing from the tenderers up to 21 July 2026, as well as the answers to the questions, are listed in the table below:

1	Q	Based on C1.2.3 Contract Data, on page C-41, Table B, we understand that the Key Persons can be a Permanent or Contracted Employee. Please confirm whether this then means that a Targeted Enterprise sub-consultant can provide a Key Person, assuming they meet the functional criteria. B: KEY PERSONS <table border="1"> <thead> <tr> <th>Key Persons</th><th>Name</th><th>Indicate Permanent / Contracted Employee*</th></tr> </thead> <tbody> <tr> <td>Project Leader</td><td></td><td></td></tr> <tr> <td>Design Specialist (Pavement and Materials Engineer)</td><td></td><td></td></tr> <tr> <td>Alternate to Project Leader (if applicable)</td><td></td><td></td></tr> <tr> <td>Alternate to Design Specialist (Pavement and Materials Engineer) (if applicable)</td><td></td><td></td></tr> <tr> <td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td></tr> </tbody> </table> * Attach: a) letter confirming permanent employee, or b) signed letter of consent if contracted employee.	Key Persons	Name	Indicate Permanent / Contracted Employee*	Project Leader			Design Specialist (Pavement and Materials Engineer)			Alternate to Project Leader (if applicable)			Alternate to Design Specialist (Pavement and Materials Engineer) (if applicable)								
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	A	No. As per clause C3.1.11, the requirement is that these Key Personnel must be in permanent employment or full-time contracted by the tendering entity. The Targeted Enterprise is not deemed to be a tendering entity, but rather a sub-consultant to a Tendering entity.																					
2	Q	My query relates to the “List of Returnable Schedules” in the A4 Word Booklet and the “List of Returnable Schedules” in the bid document. The two list are different. The Forms correspond with the list in the bid document. Kindly confirm if the A4 Booklet is incorrect?																					
	A	Where there is an inconsistency between the A4 Word Booklet and Book 1 of the Tender Document, tenderers must be guided by A Forms on Book 1 of the Tender Document and a corrected A4 returnable list is issued as part of this Addendum. Tenderers are required to complete and submit the Book 1 returnable schedules together with the applicable Technical and Financial Submissions, as required.																					
3	Q	1. Please can you clarify exactly which Forms (across A, B & C), including supporting documents, need to be submitted in hard copy. C2.13.3 is confusing: - Reference is made to Volume 3 – what is this referring too? A) refers to printed copy & flash drive, then i) & ii) only refer to a flash drive																					

		C.2.13.3 Only the following needs to be submitted: a) Volume 3 – Printed copy and flash drive The following information must be submitted on a flash drive: i) The 1st file in pdf format which contains: - Scanned copy of Form of Offer (pdf) - Scanned copies of all returnable schedules and attachments (pdf) - Scanned copy of Pricing Schedule (pdf) ii) A 2nd file in Excel format submitted in printed hard copy and flash drive: - The completed Pricing Schedule. b) Alternative offers will not be considered.																											
	A	Tenderers are required to submit the applicable returnable schedules and supporting documents as per the screenshot below: C.2.13.3 Only the following needs to be submitted: a) Volume 3 – Printed copy and flash drive The following information must be submitted on a flash drive: i) The 1st file in pdf format which contains: - Scanned copy of Form of Offer (pdf) - Scanned copies of all returnable schedules and attachments (pdf) - Scanned copy of Pricing Schedule (pdf) ii) A 2nd file in Excel format submitted in printed hard copy and flash drive: - The completed Pricing Schedule. b) Alternative offers will not be considered.																											
4	Q	In accordance with Clause C2.8 of the tender data, we hereby seek the following clarifications: The technical excel spreadsheet appears to be of a legacy format. The table below highlights inconsistencies between the technical spreadsheet and book 1. Please advise further. <table border="1"> <thead> <tr> <th>Technical Spreadsheet (excel)</th><th>Book 1 (tender document)</th><th>Comments</th></tr> </thead> <tbody> <tr> <td>Form B1 is for Key personnel</td><td>Form B1 is for company experience</td><td>Conflicting Form B1's. Number of projects on spreadsheet are limited to 3 projects yet book 1 requires 4 projects to be evaluated for both company and key personnel scoring.</td></tr> <tr> <td>Form B2 is for Key personnel</td><td>Form B2 is not applicable</td><td>Conflicting information</td></tr> <tr> <td>Form B3 is for the tenderers project structure</td><td>Form B3 is for the schedule of subcontractors</td><td>Conflicting forms</td></tr> <tr> <td>Form B4 relates to a company's QMS proceedings</td><td>Form B4 relates to Key personnel experience</td><td>Conflicting forms</td></tr> <tr> <td>Form B5 is the Management Proposal</td><td>Form B5 relates to proposed subcontractors</td><td>Conflicting forms</td></tr> <tr> <td>Form B6 relates to company's past performance</td><td>Form B6 is not applicable</td><td>Conflicting information</td></tr> <tr> <td>Form B7 relates to targeted enterprise</td><td>Form B7 is not included but the table under section T2.1 indicates it is for Schedule of special materials</td><td>Conflicting information</td></tr> <tr> <td>Form C2.4 relates to normalised hours</td><td>No form C2.4 mentioned in the booklet</td><td>Normalised hours historically was included as part of the bidders technical scoring, in accordance with Clause C3.11 of the tender data the technical scoring (functionality criteria) does not mention or require normalised hours to be calculated. Functionality is purely based on project experience for key personnel and company's.</td></tr> </tbody> </table> The technical spreadsheet is not consistent with the requirements as set out in Book 1 and we do not see the relevance in completing the submission documentation. If any sheets are applicable please state which sheets exactly as the tender document does not refer or relate to any forms contained within the technical submission spreadsheet and therefore only Book 1 would be applicable for the functionality and administrative requirements of the bid. Please confirm this. - Regarding normalised hours please explain how it is relevant to the requirements of the tender and where in the tender data this is explained to bidder to understand where the normalised hours will be utilised as this affects how we price the project. - Regarding targeted enterprises what documentation is required for the submission, as far as we can observe no documentation is required at the submission stage and all TE relevant information will be required upon award. Please confirm this.	Technical Spreadsheet (excel)	Book 1 (tender document)	Comments	Form B1 is for Key personnel	Form B1 is for company experience	Conflicting Form B1's. Number of projects on spreadsheet are limited to 3 projects yet book 1 requires 4 projects to be evaluated for both company and key personnel scoring.	Form B2 is for Key personnel	Form B2 is not applicable	Conflicting information	Form B3 is for the tenderers project structure	Form B3 is for the schedule of subcontractors	Conflicting forms	Form B4 relates to a company's QMS proceedings	Form B4 relates to Key personnel experience	Conflicting forms	Form B5 is the Management Proposal	Form B5 relates to proposed subcontractors	Conflicting forms	Form B6 relates to company's past performance	Form B6 is not applicable	Conflicting information	Form B7 relates to targeted enterprise	Form B7 is not included but the table under section T2.1 indicates it is for Schedule of special materials	Conflicting information	Form C2.4 relates to normalised hours	No form C2.4 mentioned in the booklet	Normalised hours historically was included as part of the bidders technical scoring, in accordance with Clause C3.11 of the tender data the technical scoring (functionality criteria) does not mention or require normalised hours to be calculated. Functionality is purely based on project experience for key personnel and company's.
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	A	1. Tenderers are required to complete and submit both the returnable in Book 1 and the Technical and Financial Submission. All information provided in Book 1 returnable forms and in the Technical and Financial Submission must be consistent. Where there is an inconsistency with the information required by the Book 1 returnable schedules, compared to the excel technical submission returnable schedules, the Book 1 returnable schedule will take preference 2. The functionality evaluation criteria in Book 1 are based on company project experience and key personnel experience/qualifications. The Tender Document requires company projects to be submitted on Form B1, supported by formal client reference letters or certificates of practical completion. For key personnel, Form B4 must be completed and supported by comprehensive CVs, contactable references and relevant qualifications. Tenderers must also complete all applicable Technical Submission forms, including Form B1, B2, and B6, as all these forms are to be assessed on Functionality/ Technical evaluation. 3. Normalised hours are not listed as a scored functionality criterion in Book 1. Tenderers must therefore complete the Technical Submission forms only where applicable and normalised hours will not replace or form part of the pricing requirements contained in the Pricing Schedule. Normalised hours are not applicable for this tender. 4. For Targeted Enterprises, tenderers must complete the Targeted Enterprise information required in the Technical Submission. Formal subcontracting documents, including the signed subcontracting agreement, proof of active subcontractor registration and B-BBEE certificate/affidavit, will be required at the award stage as stated in the Tender Document.
5	Q	1. It is a condition of this contract that the Service Provider sub-contracts a minimum of thirty (30) percent (%) to Targeted Enterprise/s. Do we need to identify this TE at tender stage & include their returnables with our submission? 2. Correspondence #01, Q11 – please can further clarity be given wrt completing sections of the Technical spreadsheet: a. Please advise who must complete the <i>Annex 1 PSP Performance Report</i> tab and if only 1 report is required? i.e. must this be completed for the 4 reference letters submitted and if so, digital, hard copy, or both? b. It is a tender requirement to submit reference letters from clients for past performance, and these can be on the clients own letterheads. Must these same clients also complete the <i>Reference Letter for PP</i> tab? c. Please advise who must complete the <i>Affidavit for Past Performance</i> tab. How many are required? Digital, hard copy, or both?
A1	a)	i. Yes. As this contract requires a minimum of 30% subcontracting to Targeted Enterprise/s at the tender stage. However, the formal subcontracting agreement and related award-stage documents will be required at the award stage.
A1	a)	ii. For past performance, tenderers must submit formal client reference letters or certificates of practical completion for the relevant projects, as required in Book 1. Acceptable Reference letters on the client's letterhead, they contain sufficient information to confirm the project details, scope, value, completion and contactable references. These forms are required to be completed and signed by the previous client.
	b)	iii. The Annex 1 PSP, Reference Letter for PP and Affidavit for Past Performance tabs in the Technical Submission Excel spreadsheet should not replace the formal client reference letters or certificates of practical completion required in Book 1. All these tabs must be completed and must be consistent with the supporting documents submitted in hard copy and PDF format.
6	Q	With respect to the above tender, we hereby seek clarity on the following items:

		1. Table 3.1.9 Project Programme typically notes for item X: “Works contract handover date”, however, item X stipulates: “<i>Training and Development Programme contract handover</i>”. This implies a different type of pro forma works contract – please advise if this is the case, and if so, we will require a copy of this document to allow us to price the compilation.
	A	The alphabet on the left-hand side of Table 3.1.9 is for numbering of different milestones in the project. The X on the right-hand side represents the sequencing of the works with the base being the appointment of the service provider.
7	Q	Please could you advise on the following: 1) For the CV information for the Project Leader and Design Specialist (Pavement and Materials Engineer), are we to complete the word documents “A4 booklet technical”, the excel book or the Form B4 in book 1? 2) In book 1, page C-13 there are a list of Other required resources (Design Specialist(s)) i.e: Design Specialist: Structural Engineer, Design Specialist: Traffic Engineer, Design Specialist: Geotechnical Engineer, Assistant Project Leader, Assistant Design Specialist, please advise if we are required to submit the CVs for these resources as part of our tender submission?
	A	1. Yes, Tenderers are required to complete and submit all the forms as per tender document requirements and the information provided in both documents must be consistent. 2. No, the tenderer does not have to submit other resources during the tendering stage, but the tenderer must make provision as and when required during the contract stage.
8	Q	We have downloaded all the tender documents including <i>Correspondence No. 1</i>, from the SANRAL tender portal on the 7th June. During our review, we note an apparent discrepancy between the returnable schedules contained in the following documents: <i>C.004-100-2025_1F – A4 Booklet – Technical (#19324049-v1, 10 August 2022 Revision)</i>, which contains a T2.1 List of Returnable Schedules; and C.004-100-2025-1F – Returnable Schedules, which contains a different set of returnable schedule. (Refer to the attached) As the contents of these two documents are not associated, we would appreciate your clarification on what is applicable for this tender submission. Kindly confirm: 1 Which Returnable Schedules bidders are required to complete and submitted bearing in mind that the <i>A4 Booklet – Technical; (#19324049-v1, 10 August 2022 Revision)</i> only contains 3 pages while the <i>Returnable Schedules</i> document contains 47 pages 2 Whether SANRAL will issue an addendum or revised documentation should any amendments be required
	A	The revised returnable schedule list is issued as part of this Addendum.
9	Q	Your returnable form, FORM A17: CERTIFICATE OF INSURANCE COVER, asks for insurance that seems to relate to contractors and not consultants. Please can this be amended?
	A	Form A17: Certificate of Insurance Cover remains applicable to this tender submission. Tenderers must complete and submit the revised Form A17 issued as part of this Addendum. In the event of a Joint Venture/consortium, the details of the individual members must also be provided.
10	Q	I would appreciate some clarification regarding the submission requirements. The tender documentation indicates that the Returnable Schedules refer to the B Forms contained in Volume 1, Book 1 of 3. However, the files downloaded from the website also include an Excel file under 3. Returnables/C.004-100-2025_1F Technical Submission. Could you please confirm whether this Excel file also needs to be completed and submitted, or if only the B Forms contained in Volume 1, Book 1 of 3 are required?

	A	Tenderers are required to complete the excel version where required and can convert this to be pdf format as part of the submission. This needs to be submitted along with all returnable schedule.					
11	Q	Kindly confirm if all resources listed below needs to be included in the tender submission:					
		<table><tr><th colspan="2">TENDER DATA</th></tr><tr><td>C.3.11 Continued</td><td> Design and Supervision type contract Note to tenderer: The Contract Engineer (CE) is not a Key Person for evaluation of the tender submission but becomes a Key Person during the Administration and Monitoring Stage where the CE will be evaluated. Project Leader Design Specialist: Pavement and Materials Engineer Contract Engineer Other required resources (Design Specialist(s)) Assistant Project Leader Assistant Design Specialist </td></tr></table>		TENDER DATA		C.3.11 Continued	Design and Supervision type contract Note to tenderer: The Contract Engineer (CE) is not a Key Person for evaluation of the tender submission but becomes a Key Person during the Administration and Monitoring Stage where the CE will be evaluated. Project Leader Design Specialist: Pavement and Materials Engineer Contract Engineer Other required resources (Design Specialist(s)) Assistant Project Leader Assistant Design Specialist
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		Or just the Project Leader and Design Specialist: Pavement and Materials Engineer only.					
	A	For this project, for evaluation purposes at tender stage, tenderers are required to submit the Project Leader and Design Specialist (Pavement and Materials) only.					
		The tenderer does not have to submit a Contract Engineer and other required resources during the tendering stage, but the tenderer must make provision as and when required during the contract stage.					
12	Q	Kindly confirm if Form A18 is applicable for this tender submission					
	A	Yes. Form A18 is applicable to this tender submission. Tenderers must complete Form A18 and attach the required supporting documentation as per tender document requirements.					
		In the event of a Joint Venture, details of all Joint Venture members must also be provided and attached to the form.					

The South African National Roads Agency SOC Limited
P.O. Box 415
Pretoria
0001

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UPGRADE OF OLD HOWICK ROAD (R103) FROM CEDARA INTERCHANGE (KM 0.00) TO ATHLONE
CIRCLE (KM 11.00)**

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

I _____

Representing Messrs _____

Hereby acknowledge that I have received the above Addendum No.1 and that I am conversant with the contents thereof.

SIGNATURE: _____

DATE: _____

This Addendum No. 1 is to be read in conjunction with and shall be deemed to form part of the Contract Documents.

Receipt of Addendum No. 1: Consisting of the following (tick to confirm receipt) is hereby acknowledged:		Tick to confirm receipt
SECTION A	AMENDMENTS TO TENDER DOCUMENT	
SECTION B:	AMENDMENTS TO PART T2 RETURNABLE SCHEDULES	
SECTION C:	QUESTIONS & ANSWERS DURING THE TENDER PERIOD	

You must therefore acknowledge receipt of this Addendum No. 1 by emailing this form to the South African National Roads Agency SOC Limited at ProcurementER8@sanral.co.za, and the original must be attached to the Returnable Schedules.

Failure to acknowledge receipt of Addendum No. 1 may invalidate the Tender.